

Wellington Town Council

Town Mayor
Cllr R. Snell



Town Clerk
KAREN ROPER
B.A (HONS) DMS
Civic Offices, Larkin Way
Tan Bank, Wellington
Telford TF1 1LX
Tel: 01952 567697
Email: wellingtontowncouncil@telford.gov.uk
www.wellington-shropshire.gov.uk

MINUTES OF POLICY & RESOURCES COMMITTEE MEETING HELD ON 5th August 2025 at CIVIC OFFICES COMMENCING at 7.00pm.

Present

Cllr. Davis - Chairman	Cllr. Holding	Cllr. Gorse	Cllr. Luter	Cllr. de Launey	Cllr. Carter
------------------------	---------------	-------------	-------------	-----------------	--------------

Also in attendance: Cllrs McGinn, Snell, Lowe, David Tooley from the Press and Karen Roper CEO/Town Clerk.

- 23/25 Welcome and Apologies for absence** – The Chairman welcomed everyone to the meeting. Apologies were received from Cllr. Pierce. The following members voted in favour of approving her apology, Cllrs Davis, Carter, Holding, Gorse, Luter and de Launey. There were no abstentions and no votes against.

The Chairman proposed that agenda items 4 and 7 were moved into closed session due to commercial sensitivities, he was seconded by Cllr Holding and the following members voted in favour Cllrs Davis, Carter, Holding, Gorse, Luter and de Launey. There were no abstentions and no votes against.

- 24/25 Declarations of interest** – None were declared at this point in the meeting.

- 25/25 To approve the minutes and confidential notes of the meeting held on Tuesday 1st July 2025.** The minutes and confidential notes were proposed as a true and accurate record by Cllr Luter and he was seconded by Cllr Gorse. The following members voted in favour, Cllrs Davis, Carter, Holding, Gorse, Luter and de Launey. There were no abstentions and no votes against.

- 26/25 Matters Arising** - None, moved to closed session.

27/25 Finance Reports

The CEO/Town Clerk had tabled papers relating to June.

- **To agree tabled reports for June 2025** – Cllr de Launey proposed acceptance of the reports for June 2025, he was seconded by Cllr Carter. The following members voted in favour, Cllrs Davis, Carter, Holding, Gorse, Luter and de Launey. There were no abstentions and no votes against.
- **July 2025** – The CEO/Town Clerk reported the financial reports for July were unavailable due to our Responsible Finance Officer being unwell. Bank statements from 31st July 2025 were tabled for information and the CEO/Town Clerk said that herself and the Deputy Clerk had access to Bank accounts and were able to make payments but not able to pull off reports as all the systems had been updated. Cllr Davis said the reporting systems had been significantly improved over the last 12 months and wished the RFO a speedy recovery on behalf of members.
- **Personnel Meeting** – Members requested a Personnel Committee meeting is called to discuss cover for illness and additional responsibilities that may be incurred with the

purchase of a building.

28/25 Community Library and Residents Hub – Cllr Davis reported the committee had met for the second time and would be looking for funds in next year’s budget to finance projects and events for 2026/27. The Library Team Leader was now attending meetings to feed information back to all Library staff. Cllr. Holding said she was pleased to see the social media posts advertising events that were taking place during the school holidays. Members were visiting Newport tomorrow to explore how their resident’s hub and Library committee work. Cllr Lowe said the Cycle Delivery Team would be delivering books to those unable to physically visit the library. **Cllr de Launey confirmed that all committees would be invited to enter a budget to cover their services for the next financial year to feed into the 2026/27 Town Council budget. It was suggested the process should start sooner rather than later, the CEO/Town Clerk was asked to remind committees to forward the information.**

29/25 Next Meeting Date – was agreed as Tuesday 2nd September 2025

30/25 Closure of the Meeting - Cllr Davis proposed closure of the meeting in accordance with paragraphs 2 and 3 of the Local Government Act 1972 to discuss Items 4, 7 and 9 on the agenda. He was seconded by Cllr Holding and the following members voted in favour, Cllrs Davis, Carter, Holding, Gorse, Luter and de Launey. There were no abstentions and no votes against.

The press reporter left the meeting at this point.

Chairman.....2nd September 2025